**APPLICATION FOR EMPLOYMENT FORM**

162 Hannon Road, Cambridge, NZ 3493

Postal Address: P O Box 332, Cambridge 3450

Phone (07) 823 5944

**APPLICATION VALID FOR 6 MONTHS ONLY FROM SUBMISSION DATE**

*In completing this application form, I understand that all statements divulged are true and correct. If any of the information supplied is false or misleading the application may be rejected or employment terminated.*

|  |  |
| --- | --- |
| **Position Applied For:** |  |
| **CONTACT DETAILS** |
| **Last Name:** |  | **Title:** | Mr/Mrs/Ms | **First Name(s):** |  |
| **Address:** |  | **Post Code:** |
| **Home Phone No.:** |  **( )** | **Mobile No:** |  |
| **Email Address:** |  |
| **DRIVER’S LICENCE** |
| **Licence Number:** |  | **Type (Please Circle):** |  **FULL / RESTRICTED** |
| **Licence Expiry Date:** |  | **Endorsements:** |  |
|  |
| 1. Are you prepared to undergo alcohol or drug screening tests at any time?
 | **Yes** [ ]  | **No** [ ]  |
| 1. Will you work shift work if required?
 | **Yes** [ ]  | **No** [ ]  |
| 1. Are you prepared to work away from home if required?
 | **Yes** [ ]  | **No** [ ]  |
| 1. Have you previously been employed by a C&R Developments?
 | **Yes** [ ]  | **No** [ ]  |
| **IF YOU ANSWERED YES TO QUESTION 4, PLEASE COMPLETE TABLE BELOW:** |
| **C & R Developments Site** | **Supervisor** | **Position/Duties** | **From** | **To** | **Reason for Leaving** |
|  |  |  |  |  |  |
|  |
|  |  |  |

**LIST 2 PREVIOUS EMPLOYERS (INCLUDING CURRENT POSITION AND NOTICE PERIOD REQUIRED**)

|  |  |  |  |
| --- | --- | --- | --- |
| **Name & Address of Employer** | **Years** | **Position and Brief Details of Duties** | **Reason for Leaving** |
| **From** | **To** |
| 1) |  |  |  |  |
|  |  |  |
| 2) |  |  |  |  |
|  |  |  |
| **NAMES AND ADDRESSES OF TWO WORK REFEREES FROM WHOM CONFIDENTIAL REPORTS MAY BE OBTAINED:** |
| **Referee #1:** |  | **Company:** |  |
| **Address:** |  | **Phone No.:** |  |
| **Referee #2:** |  | **Company:** |  |
| **Address:** |  | **Phone No.:** |  |

**PLEASE LIST HEAVY EARTHMOVING EXPERIENCE**

If applying for an OPERATOR position, list plant operated on below.

If applying for a MECHANICAL position, list maintenance experience on the plant below.

|  |  |  |  |
| --- | --- | --- | --- |
| **Machine Type** | **Make & Model** | **Type of Application** | **Months/Years Worked** |
| **Dump Trucks** |  |  |  |
| **Excavators** |  |  |  |
| **Bulldozers** |  |  |  |
| **Graders** |  |  |  |
| **Wheel Loaders** |  |  |  |
| **Rollers** |  |  |  |
| **Other** |  |  |  |

**TICK BOXES OF REVELANT QUALIFICATIONS OR CERTIFICATES CURRENTLY HELD**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dogging** | [ ]  | **Crane** | [ ]  | **First Aid Certificate** | [ ]  |
| **Rigging** | [ ]  | **Elevated Work Platform** | [ ]  | **Other (Please Specify):** | [ ]  |
| **Forklift (Load Shifting** | [ ]  | **Trade Certificates** | [ ]  |

**How did you hear about C & R Developments? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Have you spoken to anyone at C & R about a job yet? If so, who? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Have you attached a resume or curriculum vitae to this form? Yes □ No □**

**Privacy Act Consent:**

Do you consent to the Company retaining the information contained in this application form for the purposes of considering your suitability for any other position which may arise with this Company in the future? Yes / No

***I certify that the information above is true and correct to the best of my knowledge, I understand that, if employed, falsified statements on this C&R Developments Employment Application form will be considered grounds for termination.***

|  |  |  |  |
| --- | --- | --- | --- |
| **Applicant’s Signature** |  | **Date:** |  |

**­**

*I consent to the Company seeking verbal or written information on a Confidential basis about me from representatives of my previous employers and/or referees and authorise the information sought to be released by them to the company for the purposes of ascertaining my suitability for my position for which I am applying. I understand that the information received by the Company is supplied in confidence as evaluative material and will not be disclosed to me.* Yes / No

Applicants Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed on behalf of C & R Construction Ltd.

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_